## MIDDLEFIELD BANC CORP

Form 10-Q/A
November 14, 2001

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    UNITED STATES SECURITIES AND EXCHANGE COMMISSION
        Washington, D.C. 20552
            FORM 10 - Q
[X] QUARTERLY REPORT UNDER SECTION 13 OF 15(d) OF THE SECURITIES EXCHANGE ACT
                OF 1934
                    For the quarterly period ended September 30, 2001
[ ] TRANSITION REPORT UNDER SECTION 13 OR 15(d) OF THE SECURITIES EXCHANGE ACT
            For the transition period from to
                                    ------------
                                    Commission File Number 33-23094
                    Middlefield Banc Corp.
        (Exact name of registrant as specified in its charter)
        Ohio
        _---
(State or other jurisdiction of
incorporation or organization)
    1 5 9 8 5 \text { East High Street, Middlefield, Ohio 44062-9263}
    ---------------------------------------------------------
                (Address of principal executive offices)
                    (440) 632-1666
                        --------------
    (Registrant's telephone number, including area code)
Check whether the issuer (1) filed all reports required to be filed by Section
13 or 15(d) of the Exchange Act during the past }12\mathrm{ months (or such shorter
period that the registrant was required to file such reports), and (2) has been
subject to such filing requirements for the past 90 days.
Yes \(\quad\) No \begin{tabular}{r} 
X \\
\\
\end{tabular}
State the number of shares outstanding of each of the issuer's classes of common equity as of the latest practicable date:
Class: Common Stock, without par value Outstanding at November 9, 2001: 1,102,954
```

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|  | $\begin{gathered} \text { September } 30 \\ 2001 \end{gathered}$ | Decemb 20 |
| :---: | :---: | :---: |
| ASSETS |  |  |
| Cash and due from banks | \$ 4,429,131 | \$ 3, |
| Federal funds sold | 1,920,000 | 1, |
| Cash and cash equivalents | 6,349,131 | 4, |
| Interest-bearing deposits in other institutions | 890,198 |  |
| Investment securities available for sale | 17,514,223 | 11, |
| Investment securities held to maturity (estimated |  |  |

```
        market value of $11,310,338 and $17,942,255)
    Loans
    Less allowance for loan losses
        Net loans
    Premises and equipment
    Accrued interest and other assets
            TOTAL ASSETS
LIABILITIES
    Deposits:
        Noninterest-bearing demand
        Interest-bearing demand
        Money market
        Savings
        Time
            Total deposits
    Short-term borrowings
    Other borrowings
    Accrued interest and other liabilities
            TOTAL LIABILITIES
STOCKHOLDERS' EQUITY
    Common stock, no par value; 5,000,000 shares authorized,
        1,148,676 shares issued
    Accumulated other comprehensive income
    Treasury stock, at cost (45,722 shares)
            TOTAL STOCKHOLDERS' EQUITY
            TOTAL LIABILITIES AND STOCKHOLDERS' EQUITY
STOCKHOLDERS' EQUITY
Common stock, no par value; 5,000,000 shares authorized, 1,148,676 shares issued
Retained earnings
Treasury stock, at cost \((45,722\) shares)
TOTAL STOCKHOLDERS' EQUITY
TOTAL LIABILITIES AND STOCKHOLDERS' EQUITY
See accompanying notes to unaudited consolidated financial statements.
```

    11,006,296
    149,438,223
        6,000,927
        2,430,127
        \$ 24,149,286
        6,803,635
        7,461,686
        36,548,244
        86,075,193
    161,038,044
        713,523
        9,349,450
        349,450
    840,317
6,287,011
14,569,319
259,874
$(1,476,440)$
19,639,764
\$ 191,581,098
171,941,334

14, 569, 319
259,874
$(1,476,440)$
19,639,764
--------------

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MIDDLEFIELD BANC CORP.
CONSOLIDATED STATEMENT OF INCOME
(Unaudited)
Nine Months Ended
September 30,
2001

Interest and fees on loans
Interest-bearing deposits in
other institutions
Federal funds sold
Investment securities:
Taxable interest
Tax-exempt interest

Total interest income

```
Deposits
Short-term borrowings
Other borrowings
```

INTEREST EXPENSE

Total interest expense

NET INTEREST INCOME

Provision for loan losses

```
NET INTEREST INCOME AFTER
PROVISION FOR LOAN LOSSES
```

NONINTEREST INCOME
Service charges on deposit accounts
Investment securities gains, net
Other income

Total noninterest income

## NONINTEREST EXPENSE

Salaries and employee benefits
Occupancy expense
Equipment expense
Data processing costs
Ohio state franchise tax
Other expense

Total noninterest expense

Income before income taxes
Income taxes

NET INCOME

## EARNINGS PER SHARE

Basic \$ 1.53
1.53
\$ 8,035,655

77,867
57,338

889,596
399,188

9,459,644
$10,270,171$
$4,694,735$
13,000
403,752
-------
$5,111,487$
$5,158,684$
125,000

5,033,684



97,807
106,387

892,232
$1,693,834$
216,996
221,199
211,367
180,050
954,065
--------
$3,477,511$

2,448,405
759,826
$\$ 1,688,579$
$==========$
1.52
$\$ 3,04$

\$
1.52

1,73

$1,633,886$
242,722
169,657
184,189
170,180
814,332
--------
$3,214,966$
$2,401,648$ 721,370
\$ 1,680,278
===========
\$
$\qquad$
\$

See accompanying notes to unaudited consolidated financial statements.

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## MIDDLEFIELD BANC CORP. CONSOLIDATED STATEMENT OF CHANGES IN STOCKHOLDERS' EQUITY (Unaudited)



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| Investment security gains, net | $(97,807)$ |
| :--- | ---: |
| Increase in accrued interest receivable | $(44,762)$ |
| Increase in accrued interest payable | 148,030 |
| Other, net | $(176,503)$ |
| $\quad$ Net cash provided by operating activities | $1,897,891$ |

```
```

INVESTING ACTIVITIES

```
```

INVESTING ACTIVITIES
Decrease in interest-bearing deposits in other
Decrease in interest-bearing deposits in other
institutions, net
institutions, net
94,243
94,243
Investment securities available for sale:
Investment securities available for sale:
Proceeds from repayments and maturities
Proceeds from repayments and maturities
Proceeds from sales
Proceeds from sales
Purchases
Purchases
Investment securities held to maturity:
Investment securities held to maturity:
Proceeds from repayments and maturities
Proceeds from repayments and maturities
Increase in loans, net
Increase in loans, net
Purchase of Federal Home Loan Bank stock
Purchase of Federal Home Loan Bank stock
Purchase of premises and equipment
Purchase of premises and equipment
Net cash used for investing activities
Net cash used for investing activities
FINANCING ACTIVITIES
FINANCING ACTIVITIES
Net increase in deposits
Net increase in deposits
Increase in short-term borrowings, net
Increase in short-term borrowings, net
13,871,998
13,871,998
170,301
170,301
Repayment of other borrowings
Repayment of other borrowings
(512,146)
(512,146)
Proceeds from other borrowings
Proceeds from other borrowings
Purchase of treasury stock
Purchase of treasury stock
Sale of treasury stock
Sale of treasury stock
Cash dividends
Cash dividends
Net cash provided by financing activities
Net cash provided by financing activities
Increase in cash and cash equivalents
Increase in cash and cash equivalents
CASH AND CASH EQUIVALENTS
CASH AND CASH EQUIVALENTS
AT BEGINNING OF PERIOD
AT BEGINNING OF PERIOD
CASH AND CASH EQUIVALENTS
CASH AND CASH EQUIVALENTS
AT END OF PERIOD
AT END OF PERIOD
\$ 6,349,131
\$ 6,349,131
============
============
SUPPLEMENTAL INFORMATION Cash paid during the year for:
SUPPLEMENTAL INFORMATION Cash paid during the year for:
Interest on deposits and borrowings
Interest on deposits and borrowings
\$ 4,963,457
\$ 4,963,457
Income taxes

```
```

    Income taxes
    ```
```

\$ 6,349,131
$===$ = $=$ = $=$ = $=$ =

SUPPLEMENTAL INFORMATION Cash paid during the year for:
Interest on deposits and borrowings income taxes
$13,871,998$
170,301
$(512,146)$
--
--
--
$(463,240)$
----------
$13,066,913$
--------
$1,509,256$

```
        3,530,734
```

        3,530,734
        2,092,981
        2,092,981
        (10,913,812)
        (10,913,812)
        6,891,514
        6,891,514
        (14,235,110)
        (14,235,110)
        (124,800)
        (124,800)
        (791,298)
        (791,298)
    (13,455,548)
    (13,455,548)
        660,000
        660,000
    4,839,875
    ```
    4,839,875
```

$(97,807)$
$(44,762)$
148,030
$(176,503)$
1,897,891
3,21
\$ 6,57
$======$
$\$ \quad 4,22$

See accompanying notes to unaudited consolidated financial statements.

NOTE 1 - BASIS OF PRESENTATION

The consolidated financial statements of Middlefield Banc Corp. ("Middlefield") includes its wholly-owned subsidiary, The Middlefield Banking Company (the "Bank"). All significant intercompany items have been eliminated.

The accompanying financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America for interim financial information and the instructions for Form 10-Q and Article 10 of Regulation S-X. In Management's opinion, the financial statements include all adjustments, consisting of normal recurring adjustments, that Middlefield considers necessary to fairly state Middlefield's financial position and the results of operations and cash flows. The balance sheet at December 31, 2000, has been derived from the audited financial statements at that date but does not include all of the necessary informational disclosures and footnotes as required by accounting principles generally accepted in the United States of America. The accompanying financial statements should be read in conjunction with the financial statements and notes thereto included with Middlefield's Amended Form 10 (File No. 33-23094). Certain amounts in the 2000 financial statements have been reclassified to conform to 2001 presentation. The results of Middlefield's operations for any interim period are not necessarily indicative of the results of Middlefield's operations for any other interim period or for a full fiscal year.

## NOTE 2 - EARNINGS PER SHARE

Middlefield provides dual presentation of Basic and Diluted earnings per share. Basic earnings per share utilizes net income as reported as the numerator and the actual average shares outstanding as the denominator. Diluted earnings per share includes any dilutive effects of options, warrants, and convertible securities. For the nine and three months ended September 30, 2001, the diluted number of shares outstanding from employee stock options was 1,381 and 521, respectively. There was no diluted effect for the nine or three months ended September 30, 2000.

NOTE 3 - COMPREHENSIVE INCOME

The components of comprehensive income consist exclusively of unrealized gains and losses on available for sale securities. For the nine months ended September 30, 2001, this activity is shown under the heading Comprehensive Income as presented in the Consolidated Statement of Changes in Stockholders' Equity (Unaudited). For the nine months ended September 30, 2000, comprehensive income totaled $\$ 1,716,298$. For the three months ended September 30, 2001 and 2000, comprehensive income totaled $\$ 727,402$ and $\$ 632,886$, respectively.

NOTE 4 - RECENT ACCOUNTING PRONOUNCEMENTS

In July 2001, the Financial Accounting Standards Board (FASB) issued Statement of Financial Accounting Standards No. 141, Business Combinations, effective for all business combinations initiated after June 30, 2001 , as well as all business combinations accounted for by the purchase method that are completed after June 30, 2001. The new statement requires that the purchase method of accounting be used for all business combinations and prohibits the use of the pooling-of-interests method. The adoption of Statement No. 141 is not expected to have a material affect on Middlefield's financial position or results of operations.

In July 2001, the FASB issued Statement of Financial Accounting Standards No. 142, Goodwill and Other Intangible Assets, effective for fiscal years beginning after December 15, 2001. The new statement changes the accounting for goodwill from an amortization method to an impairment-only approach. Thus, amortization of goodwill, including goodwill recorded in past business combinations, will cease upon adoption of this Statement. The adoption of Statement No. 142 is not expected to have a material affect on Middlefield's financial position or results of operations.

NOTE 5 - INVESTMENT SECURITIES AVAILABLE FOR SALE

The amortized cost and estimated market values of securities available for sale are as follows:

|  | 2001 |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Amortized Cost |  | $\begin{aligned} & \text { ross } \\ & \text { ealized } \\ & \text { ains } \end{aligned}$ |  | Gross <br> ealized <br> osses | Esti <br> Mar <br> Va |
| U.S. Government agency securities | \$ 2,156,189 | \$ | 86,568 | \$ | -- | \$ 2,2 |
| Obligations of states and political subdivisions: Taxable Tax-exempt | $1,408,186$ $4,266,442$ |  | 28,188 139,829 |  | --- | 1,4 4,4 |
| Corporate securities | 550,658 |  | 28,318 |  | -- |  |
| Mortgage-backed securities | 8,739,000 |  | 123,892 |  | $(13,047)$ | 8, 8 |
| Total | \$17,120,475 | \$ | 406,795 | \$ | $(13,047)$ | \$17,5 |

NOTE 5 - INVESTMENT SECURITIES AVAILABLE FOR SALE (Continued)

2000


| U.S. Government agency |  |  | $(1,419)$ |
| :---: | :---: | :---: | :---: |
| securities | $3,990,419$ | 70,843 | $\$$ |
| Obligations of states and |  |  | $(2,645)$ |
| political subdivisions: | $1,458,400$ | 11,744 | $(16,746)$ |
| Taxable | $3,685,472$ | 42,258 | $(2,800)$ |

Mortgage-backed securities
Total

29,928
--------
$\$ \quad 158,173$
$c$
------------
$\$ \quad(23,610)$

The amortized cost and estimated market value of debt securities at September 30, 2001, by contractual maturity, are shown below. Expected maturities will differ from contractual maturities because borrowers may have the right to call or prepay obligations with or without call or prepayment penalties.

|  | Estimated <br> Market |
| :--- | ---: | ---: |
| Amortized |  |
| Cost | Value |

9

NOTE 6 - INVESTMENT SECURITIES HELD TO MATURITY

The amortized cost and estimated market values of securities held to maturity are as follows:


|  | Gross | Gross | Est |
| :---: | :---: | :---: | :---: |
| Amortized | Unrealized | Unrealized | Ma |
| Cost | Gains | Losses | V |

U.S. Government agency securities
Obligations of states and political subdivisions: Taxable Tax-exempt
Corporate securities
Mortgage-backed securities
Total
\$ 1,899,752
\$
\$
$(8,565)$
\$ 1
1, 8

| 3,723,251 |  | 18,354 |
| :---: | :---: | :---: |
| 7,480,801 |  | 26,182 |
| 4,525,466 |  | 7,829 |
| 313,040 |  | 1,933 |
| \$17,942,310 | \$ | 54,298 |

$(19,685)$
$(7,420)$
$(18,683)$
$=========$
$==========$

NOTE 6 - INVESTMENT SECURITIES HELD TO MATURITY (Continued)
The amortized cost and estimated market value of debt securities at September 30, 2001, by contractual maturity, are shown below. Expected maturities will differ from contractual maturities because borrowers may have the right to call or prepay obligations with or without call or prepayment penalties.

|  | Amortized Cost | Estimated Market Value |
| :---: | :---: | :---: |
| Due in one year or less | \$ 3,421,750 | \$ 3,473,809 |
| Due after one year through five years | 7,115,489 | 7,353,191 |
| Due after five years through ten years | 141,067 | 149,098 |
| Due after ten years | 327,990 | 334,240 |
| Total | \$11,006,296 | \$11,310,338 |

MANAGEMENT'S DISCUSSION AND ANALYSIS OF FINANCIAL CONDITION AND RESULTS OF OPERATIONS

General

The Private Securities Litigation Act of 1995 contains safe harbor provisions regarding forward-looking statements. Forward-looking statements can be identified by terminology such as "believes," "expects," "anticipates," "estimates," "intends," "should," "will," "plans," "potential" and similar words. Forward-looking statements are also statements that are not statements of historical fact. Forward-looking statements necessarily involve risks and uncertainties. They are merely predictive or statements of probabilities, involving known and unknown risks, uncertainties and other factors.

If one or more of these risks of uncertainties occurs or if the underlying assumptions prove incorrect, actual results in 2001 and beyond could differ materially from those expressed in or implied by the forward-looking statements.

Forward-looking statements are based upon a variety of estimates and assumptions. The estimates and assumptions involve judgments about a number of things, including future economic, competitive, and financial market conditions and future business decisions. These matters are inherently subject to significant business, economic and competitive uncertainties, all of which are difficult to predict and many of which are beyond Middlefield's control. Although Middlefield believes its estimates and assumptions are reasonable, actual results could vary materially from those shown. Inclusion of forward-looking information in this Form 10-Q does not constitute a representation by Middlefield or any other person that the indicated results will be achieved. Investors are cautioned not to place undue reliance on forward-looking information.

Comparison of Financial Condition at September 30, 2001 and December 31, 2000.
Total assets increased $\$ 15.0$ million to $\$ 191.5$ million at September 30, 2001 from $\$ 176.5$ million at December 31, 2000. This increase primarily resulted from an increase in net loans receivable of $\$ 14.1$ million that was funded by an $\$ 13.9$ million net increase in deposits.

Overall, total investment securities of $\$ 28.5$ million at September 30, 2001 remained relatively unchanged from $\$ 29.8$ million at December 31, 2000. Management's focus on supplementing loan demand primarily by lengthening the maturities of the investment portfolio through a net increase in higher yielding, mortgage-backed securities of $\$ 6.8$ million continues, although less aggressively, in the third quarter reflecting the Nation's general economic trends. This has resulted in a shift in the composition of the investment securities portfolio at September 30, 2001, as mortgage-backed securities now comprise $31.4 \%$ of the total portfolio as compared to $7.5 \%$ at December 31, 2000 . Furthermore, available for sale securities now comprise 61.4\% of the investment securities portfolio as compared to 41.3\% at December 31, 2000.

Total loans increased to $\$ 149,400,000$ at September 30,2001 from $\$ 135,304,000$ at December 31, 2000. The increase in net loans receivable resulted from the economic health of Middlefield's market area and the strategic, service-oriented marketing approach taken by management to meet the lending needs of the area.

The majority of lending activity is predominately mortgage loans secured by one-to-four family residential property. Such loans grew $\$ 8.8$ million to $\$ 110.2$ million at September 30, 2001. Management attributes the increases in residential real estate properties to continued customer referrals and Middlefield's overall relationship with its customers. Also impacted by the local economic conditions were commercial and commercial real estate loans which increased in total by $\$ 4.5$ million to $\$ 30.8$ million.

The allowance for loan losses represents the amount that management estimates is adequate to provide for probable losses inherent in the loan portfolio, as of the balance sheet date. Accordingly, all loan losses are charged to the allowance, and all recoveries are credited to it. At September 30, 2001, Middlefield's allowance for loan losses remained relatively unchanged at $\$ 2.0$ million. The allowance for loan losses is established through a provision for loan losses, which is charged to operations. The provision is based on management's periodic evaluation of the adequacy of the allowance for loan losses, taking into account the overall risk characteristics of the various portfolio segments, past experience with losses, the impact of economic conditions on borrowers, and other relevant factors. The estimates used to determine the adequacy of the allowance for loan losses, including the amounts and timing of future cash flows expected on impaired loans, are particularly susceptible to significant change in the near term. The total allowance for loan losses is a combination of a specific allowance for identified problem loans, a formula allowance, and an unallocated allowance.

Total deposits increased to $\$ 161.0$ million at September 30, 2001 from $\$ 147.2$ million at December 31, 2000. Growth was primarily concentrated in time and savings deposits and resulted from continual marketing efforts by management. Time deposits account for approximately $53.3 \%$ of the total deposit portfolio and continue to be a dominant resource for funds.

Total stockholders' equity increased $\$ 1,396,000$ to $\$ 19.6$ million at September 30, 2001 due to net income of $\$ 1,689,000$ and increases in accumulated other comprehensive income of $\$ 171,000$. These increases in stockholders' equity were offset by dividend payments of $\$ 463,000$. Accumulated other comprehensive income increased as a result of changes in the net unrealized gain on investment securities available for sale due to fluctuations in interest rates. Because of interest rate volatility, accumulated other comprehensive income could materially fluctuate for each interim period and year-end period depending on economic and interest rate conditions.

Comparison of Results of Operations for the Nine and Three Months Ended September 30, 2001 and 2000.

Net income for the nine months ended September 30, 2001 of $\$ 1,689,000$ increased from $\$ 1,680,000$ for the same period ended 2000. Basic and diluted earnings per share increased to $\$ 1.53$ per share in 2001 from $\$ 1.52$ per share in 2000 . Net income for the three months ended September 30, 2001 of $\$ 660,000$ increased from $\$ 571,000$ for the same period ended 2000 .

Net interest income for the nine months ended September 30, 2001 increased slightly to $\$ 5,159,000$, compared to $\$ 5,151,000$ for the same period ended 2000 . While both interest income and interest expense increased for the period, interest income increased at a greater rate than interest expense. Interest income for the first nine months of 2001 was influenced mainly by increases in interest earned on loans receivable of $\$ 783,000$ and federal funds sold of

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$\$ 57,000$, while offset by decreases in interest-bearing deposits in other institutions of $\$ 30,000$. The increases in interest income and expense were both primarily driven by increases in the average balances of related interest-earning assets and interest-bearing liabilities. The average balances of loans receivable increased $\$ 14.1$ million, or $11.2 \%$ to $\$ 141.0$ million as of September 30, 2001, and resulted in an increase in interest-earning assets of $\$ 15.8$ million. Lessening the impact of the increase in volume of interest-earning assets was a slight decline on the tax-equivalent yield on interest earning assets to 7.91\% for the nine months ended September 30, 2001 from 8.03\% for the same period ended 2000. In addition, the average balance of time deposits increased $\$ 13.6 \mathrm{million}$, or $19.9 \%$, to $\$ 81.8 \mathrm{million}$ as of September 30, 2001, and resulted in an increase in interest-bearing liabilities of $\$ 13.8$ million. Middlefield's competitively priced deposit products and continual marketing efforts contributed to the overall increase in the cost of funds to $4.82 \%$ for the nine-month period ended september 30, 2001 from $4.50 \%$ for the same period ended 2000 .

Net interest income for the three months ended September 30, 2001 also increased slightly to $\$ 1,777,000$ compared to $\$ 1,725,000$ for the same period ended 2000 . This increase also consisted primarily of an increase in interest earned on loans receivable of $\$ 236,000$, that resulted from an increase in the average balances of the related interest-earning asset of $\$ 15.3$ million. Increases in interest expense of $\$ 188,000$ for the three-months ended September 30, 2001 resulted primarily from an increase on interest incurred on deposits. This fluctuation was the result of an increase in the average balance of time deposits of $\$ 12.2$ million coupled with an increase in the related cost of such funds of 6 basis points to 4.77\% for 2001 from 4.71\% for 2000. These competitively priced products were heavily marketed throughout Middlefield's market area.

Total non-interest income for both the nine-months and three-months ended September 30,2001 increased $\$ 201,000$ and $\$ 119,000$, respectively, as compared to the same period ended 2000. Noninterest income items are primarily comprised of service charges and fees on deposit account activity, along with fee income derived from other financial related services. Service fees on deposit accounts increased $\$ 95,000$ and $\$ 23,000$, respectively, and have progressively increased as the number of accounts and volume of
related transactions have increased. Furthermore, Middlefield recognized an increase in gains on sales of investment securities of $\$ 97,000$ in the third quarter of 2001 as compared to the prior year quarter.

Total non-interest expenses increased $\$ 263,000$ and $\$ 78,000$ for the nine and three-months ended September 30, 2001, respectively, as compared to the same period ended 2000. Compensation and employee benefits increased $\$ 60,000$ and $\$ 8,000$, respectively, primarily as a result of normal merit raises. Additionally, occupancy and equipment expenses increased $\$ 26,000$ for the nine-months ended September 30, 2001 , as compared to the same period ended 2000 as a result of added capital expenditures in prior years from building and furnishing a new branch office in Garrettsville, and additional ATMs. As a result of increased transaction activity from operating a larger organization, data processing expenses increased $\$ 27,000$ and $\$ 14,000$ for the nine and three month periods ended 2001 in comparison to the prior year periods. Other expenses increased $\$ 140,000$ and $\$ 49,000$ for the nine and three month periods ended 2001 as compared to 2000, because of the marketing of the 100 th anniversary of the Bank, costs incurred with the addition of internet banking, and increased professional fees associated with outside assistance in complying with the increased levels of regulatory compliance of a publicly reported company.

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## LIQUIDITY

Liquidity management for Middlefield is measured and monitored on both a short and long-term basis, thereby allowing management to better understand and react to emerging balance sheet trends. After assessing actual and projected cash flow needs, management seeks to obtain funding at the most economical cost to Middlefield. Both short and long-term liquidity needs are addressed by maturities and sales of investment securities, loan payments and maturities, and liquidating money market investments such as federal funds sold. The use of these resources, in conjunction with access to credit, provide the core ingredients to meet depositor, borrower, and creditor needs.

Middlefield's liquid assets consist of cash and cash equivalents, which include investments in very short-term investments (i.e. federal funds sold), and investment securities classified as available for sale. The level of these assets is dependent on Middlefield's operating, investing, and financing activities during any given period. At September 30, 2001, cash and cash equivalents totaled $\$ 6.3$ million or $3.3 \%$ of total assets while investment securities classified as available for sale totaled $\$ 17.5$ million or $9.1 \%$ of total assets. Management believes that the liquidity needs of Middlefield are satisfied by the current balance of cash and cash equivalents, readily available access to traditional funding sources, FHLB advances, and the portion of the investment and loan portfolios that mature within one year. These sources of funds will enable Middlefield to meet cash obligations and off-balance sheet commitments as they come due.

Operating activities provided net cash of $\$ 1.9$ million and $\$ 2.0$ million for the nine-month periods ended September 30, 2001 and 2000 , respectively, and were generated principally from net income of $\$ 1.7$ million for both periods.

Investing activities consist primarily of loan originations and repayments, and investment purchases and maturities. These activities used $\$ 13.5$ million in funds during the first nine months of 2001 , principally for the purchase of investment securities and the net origination of loans. For the same period ended 2000, investing activities used $\$ 7.4$ million in funds, principally from the net origination of loans. In 2000, these cash usages were offset somewhat by an increase in net investment repayments and maturities coupled with a decline in interest-bearing deposits in other institutions from maturities of certificates of deposits.

Financing activities consist of the solicitation and repayment of customer deposits, borrowings and repayments, treasury stock activity, and the payment of dividends. During the nine months ended September 30, 2001, net cash provided by financing activities totaled $\$ 13.1$ million, principally derived from an increase in deposit accounts in general, and time deposits specifically. During the same period ended 2000, net cash provided by financing activities was $\$ 8.8$ million, and consisted of an increase in deposit accounts that was offset by the net acquisition of treasury stock and the repayment of other borrowing.

Liquidity may be adversely affected by unexpected deposit outflows, excessive interest rates paid by competitors, and similar matters. Management monitors projected liquidity needs and determines the level desirable, based in part on the bank's commitment to make loans, as well as management's assessment of Middlefield's ability to generate funds. Middlefield anticipates it will have sufficient liquidity available to meet estimated short-term and long-term funding needs.

## CAPITAL RESOURCES

Middlefield is subject to federal regulations that impose certain minimum capital requirements. Management monitors both Middlefield's and the Bank's Total risk-based, Tier I risk-based and Tier I leverage capital ratios in order to assess compliance with regulatory guidelines. At September 30, 2001, both Middlefield and the Bank exceeded the Minimum risk-based and leverage capital ratio requirements. Middlefield's Total risk-based, Tier I risk-based and Tier I leverage ratios were $17.34 \%$, $16.09 \%$, $10.28 \%$, and the bank's were $16.72 \%, 15.46 \%$, 9.96\%, respectively, at September 30, 2001.

## RISK ELEMENT

The table below presents information concerning nonperforming assets including nonaccrual loans, renegotiated loans, loans 90 days or more past due, other real estate loans, and repossessed assets. A loan is classified as nonaccrual when, in the opinion of management, there are serious doubts about collectibility of interest and principal. At the time the accrual of interest is discontinued, future income is recognized only when cash is received. Renegotiated loans are those loans which terms have been renegotiated to provide a reduction or deferral of principal or interest as a result of the deterioration of the borrower.

Loans on nonaccrual basis
Loans past due 90 days or more and still accruing
Total nonperforming loans

Nonperforming loans as a percent of total loans

Nonperforming assets as a percent of total assets

| September 30, | December 31, |
| :---: | :---: |
| 2001 | 2000 |
| ------- | ------- |

(Dollars in thousands)

| \$ | -- | \$ | -- |
| :---: | :---: | :---: | :---: |
|  | 254 | \$ | 5 |
| \$ | 254 | \$ | 5 |
|  | $0.17 \%$ |  | -\% |
|  | $0.13 \%$ |  | -\% |

At September 30, 2001 and December 31, 2000 , no real estate or other assets were held as foreclosed or repossessed property.

Management monitors impaired loans on a continual basis. As of September 30, 2001, impaired loans had no material effect on the Company's financial position or results of operations.

During the nine-month period ended September 30, 2001, loans increased $\$ 14.1$ million while nonperforming loans increase to a total of $\$ 254,000$. The allowance for loan losses increased slightly by $\$ 11,000$ during this same period and resulted in the percentage of allowance for loan losses to loans outstanding to decline to $1.37 \%$ as compared to $1.51 \%$ at December 31, 2000. Nonperforming loans are primarily made up of residential and commercial mortgages. The collateral requirements on such loans reduce the risk of potential losses to an acceptable level in management's opinion.

The allowance for loan losses represents the amount that management estimates is adequate to provide for probable losses inherent in the loan portfolio, as of the balance sheet date. The relationship between the allowance for loan losses and outstanding loans is a function of the credit quality and known risk attributed to the loan portfolio. The on-going loan review program and credit approval process is used to determine the adequacy of the allowance for loan losses.

## QUANTITATIVE AND QUALITATIVE DISCLOSURES ABOUT MARKET RISK

Like other financial institutions, the bank is subject to interest rate risk. The bank's interest-earning assets could mature or reprice more rapidly than or on a different basis from its interest-bearing liabilities (primarily borrowings and deposits with short- and medium-term maturities) in a period of declining interest rates. Although having assets that mature or reprice more frequently on average than liabilities will be beneficial in times of rising interest rates, that asset/liability structure will result in lower net interest income in periods of declining interest rates.

Interest rate sensitivity, or interest rate risk, relates to the effect of changing interest rates on net interest income. Interest-earning assets with interest rates tied to the prime rate for example, or that mature in relatively short periods of time, are considered interest-rate sensitive. Interest-bearing liabilities with interest rates that can be repriced in a discretionary manner, or that mature in relatively short periods of time, are also considered interest-rate sensitive. The differences between interest-sensitive assets and interest-sensitive liabilities over various time horizons are commonly referred to as sensitivity gaps. As interest rates change, a sensitivity gap will have either a favorable effect or an adverse effect on net interest income. A negative gap -- with liabilities repricing more rapidly than assets -- generally should have a favorable effect when interest rates are falling, and an adverse effect when rates are rising. A positive gap -- with assets repricing more rapidly than liabilities -- generally should have the opposite effect: an adverse effect when rates are falling and a favorable effect when rates are rising.

Middlefield and the bank have no financial instruments entered into for trading purposes. Interest rates change daily on federal funds purchased and sold. Federal funds are therefore the most sensitive to the market and have the most stable fair values. Loans and deposits tied to indices such as the prime rate or federal discount rate are also market sensitive, with stable fair values. The least sensitive instruments include long-term, fixed-rate loans and securities and fixed-rate savings deposits, which have the least stable fair value. Management of maturity distributions of assets and liabilities between these extremes is as important as the balances maintained. Management of maturity distributions involves matching interest rate maturities as well as principal maturities, and it influences net interest income significantly. In periods of rapidly changing interest rates, a negative or positive gap can cause major fluctuations in net interest income and earnings. Managing asset and liability sensitivities to enhance growth regardless of changes in market conditions is one of the objectives of the bank's asset/liability management strategy.

Evaluating the bank's exposure to changes in interest rates is the responsibility of the Asset/Liability Committee, a committee of bank directors and officers. The Asset/Liability Committee assesses both the adequacy of the management process used to control interest rate risk and the quantitative level
of exposure, ensuring that appropriate policies, procedures, management information systems and internal controls are in place to maintain interest rate risk at appropriate levels. Evaluating the quantitative level of
interest rate risk exposure requires assessment of existing and potential effects of changes in interest rates on the bank's financial condition, including capital adequacy, earnings, liquidity and asset quality.

The bank uses an asset/liability model to support its balance sheet strategies. Gap analysis, one of the methods used by management to analyze interest rate risk, does not necessarily show the precise impact of specific interest rate movements on Middlefield's net interest income because the re-pricing of certain assets and liabilities is discretionary and is subject to competitive and other pressures. In addition, assets and liabilities within the same period may, in fact, be repaid at different times and at different rate levels. Middlefield has not experienced the kind of earnings volatility that might be indicated from gap analysis.

Middlefield's use of a simulation model to better measure the impact of interest rate changes on net interest income is incorporated into the risk management process to effectively identify, measure, and monitor Middlefield's risk exposure. Interest rate simulations using a variety of assumptions are employed by Middlefield to evaluate its interest rate risk exposure. A shock analysis at September 30, 2001 indicated that a 200 basis point movement in interest rates in either direction would have had a minor impact on Middlefield's anticipated net interest income and the market value of assets and liabilities over the next 12 months, well within Middlefield's ability to manage effectively.

PART II - OTHER INFORMATION

Item 1. Legal Proceedings

None

Item 2. Changes in rights of the Company's security holders

None

Item 3. Defaults by the Company on its senior securities

None

Item 4. Submission of matters to a vote of security holders
None

Item 5. Other information

None

Item 6. Exhibits and Reports on Form 8-K
(a) The following exhibits are included in this Report or incorporated herein by reference:
3.1 Second Amended and Restated Articles of Incorporation of Middlefield Banc Corp. *
3.2 Regulations of Middlefield Banc Corp. *

4 Specimen Stock Certificate *
10.1 1999 Stock Option Plan of Middlefield Banc Corp. *
10.2 Severance Agreement of President and Chief Executive Officer *
10.3 Severance Agreement of Executive Vice President *
10.4 Federal Home Loan Bank of Cincinnati Agreement for Advances and Security Agreement dated September 14, 2000 *
10.5 Collateral Assignment Split Dollar Agreement between the President and Chief Executive Officer and The Middlefield Banking Company *

21 Subsidiaries of Middlefield Banc Corp. *
99.1 Form of Indemnification Agreement with directors of Middlefield Banc Corp. and executive officers of Middlefield Banc Corp. and The Middlefield Banking Compay *
99.2 Independent Accountants Report

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* Incorporated by reference to the identically numbered exhibit to the registration statement on Form 10 (File No. 033-23094) filed on April 17, 2001 and subsequently amended on June 14, 2001.
(b) No reports on Form 8-K were filed by Middlefield Banc Corp. during the quarter ended September 30, 2001.


## SIGNATURES

Pursuant to the requirements of the Securities and Exchange Act of 1934, the Registrant has duly caused this report to be signed on its behalf by the undersigned and hereunto duly authorized.

By: /s/Thomas G. Caldwell<br>Thomas G. Caldwell<br>President and Chief Executive Officer<br>By: /s/Donald L. Stacy<br>Donald L. Stacy<br>Principal Financial and Accounting<br>Officer

Date: November 13, 2001

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